

MEMORANDUM FOR: Assistant Director (Personnel)

SUBJECT : Briefing of Overseas Personnel

REFERENCE : Memo dtd 23 Dec 52 to DD/A fr AD/P, subject:
"Survey of Problems of Briefing Overseas Personnel"

1. The staff study dated 4 December 1952, subject: "Briefing of Personnel Prior to Departure for Overseas," submitted by [REDACTED] was prepared at the request of this Office. [REDACTED] was directed to study the problem and to make such recommendations as seemed appropriate. His report does not attempt and was not intended to establish the responsibility for past failures and was intended to be a picture of the present state of affairs and was so written.

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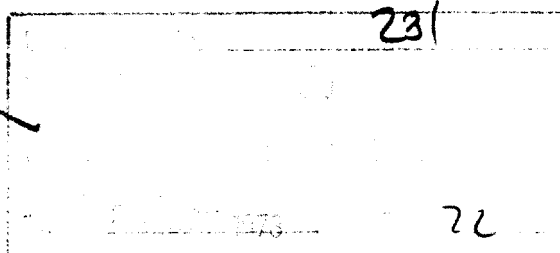
2. This Office receives cases for special administrative solution which have grown out of the fact either that an employee was insufficiently briefed, erroneously advised, his dependents improperly processed, or otherwise badly managed in an overseas movement. The fact that these cases continue to occur establishes the need for improvement in the briefing system without regard to past responsibilities.

3. It is requested that you submit to this Office not later than 1 February 1953 your recommendation for the solution of the entire problem here involved.

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L. K. WHITE
Assistant Deputy Director
(Administration)

1 Att - Lstd in Ref(w/background)
SA/DDA:RSW:jeb (30 Dec 52)
cc: [REDACTED] 25X1A
DD/A chrono



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